

# Office of the Police Commissioner



## Annual Review Minister's Directives *Police Act*

### Summerside Police Services 2024

#### Findings on compliance with Ministerial Directives.

Review conducted by Alexis Triantafillou, Office of the Police Commissioner, on February 12, 2025 for the calendar year 2024 Summerside Police Services. D/Chief Jason Blacquiere presented the files for review.

**Appointment Records** – A total of five (5) files reviewed. All 5 officers are full time. One was hired pre-2010 and as such grandfathered on appointment requirements.

Item Reviewed	Record on File?	Description	Recommendation
1. Proof of age 19 years of age or more:	Yes:5 No: 0	Copies of birth certificates on file	
2. Proof of Canadian Citizenship or having landed immigrant status	Yes: 5 No: 0	Copy of birth certificates on file	
3. Either: Proof of graduation from the Atlantic Police Academy or from a similar program at an approved police training agency. <b>OR</b> Proof of having at least three (3) years of satisfactory full time service as a member of any police service in Canada	Yes: 5 No: 0	Copy of Atlantic Police Academy (APA) Certificates on file for all five files.	

Item Reviewed	Record on File?	Description	Recommendation
4. Proof of a criminal record and background checks including testing and interviews	Yes: 5 No: 0	Criminal record checks all present with fingerprints on file for the post 2019 hire	
5. Proof of not having been found guilty of an offence under the <i>Criminal Code</i> or the <i>Controlled Drug and Substances Act</i> , or if found guilty, has received a pardon	Yes: 5 No: 0		
6. Proof of having a valid class 5 driver's license issued under the <i>Highway Safety Act</i>	Yes: 5 No: 0	Copies of driver's licenses on file. Reviewed annually.	
7. Proof of being of good moral character (references)	Yes: 4 No: 1	Not required for the pre 2010 hires	
8. Form 2B on File	Yes: 5 No: 0	Letter of Appointment	
9. Oath or Affirmation of Office on file	Yes: 5 No: 0	On file.	
10. Proof Identification Card issued upon appointment	Yes: 5 No: 0	On file.	
11. 11. Proof the appointee was provided with a copy of the <i>Police Act</i> and Regulations (a) <b>and</b> reasonable steps were taken to confirm the appointee has reviewed and understands the provisions of the <i>Police Act</i> and Regulations ; (b) <b>and</b> , in particular, ensure the appointee was	Yes: 5 No: 0  Yes: 5 No: 0	.	While not required by directive, this was documented as proof they were provided with these on all files

Item Reviewed	Record on File?	Description	Recommendation
<p>provided a copy and reasonable steps are taken to ensure the appointee understands the provisions of the:</p> <p>a. Code of Professional Conduct and Discipline;</p> <p>b. adopted Use of Force Model;</p> <p>c. Minister's Directives</p>	<p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p>		
12. Appointee entered into the Register	Yes: 5 No: 0		
13. Appointee current status updated into the Register	Yes: 5 No: 0		

**Training Records** – A total of six files reviewed. All were full time officers

Item Reviewed	Record on File?	Description	Recommendation
<p><b>1. Firearms</b></p> <p>a. Re-qualification documented</p> <p>b. Instructor: See description</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes</p>	<p>Instructor certification was on file and verified as current.</p> <p>Certified in house instructors; Cst Pat Daley</p>	
<p><b>2. Conducted Energy Weapon (CEW)</b></p> <p>a. Re-qualification documented</p> <p>b. Instructor:</p>	<p>Yes: 5 No: 0</p>	<p>Instructor certification was on file and verified as current.</p>	

Item Reviewed	Record on File?	Description	Recommendation
c. Instructors certification was current at time of qualification	Yes	Instructors McCarthy and or Robichaud	
<b>3. First Aid</b> a. Re-qualification documented yes: no: b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	. Instructor certification was on file and verified as current.  . Certified Instructor: Mitchell Cert# 197732 Heart and Stroke	
<b>4. Cardio Pulmonary Resuscitation</b> a. Re-qualification documented b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	Certified Instructors; Mitchell Cert# 197732 Heart and Stroke	
<b>5. Domestic Violence</b> a. Attendance documented  b. Instructor: Maynard/Grady c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	.  . 	
<b>6. Law and Legal Procedure</b> a. Attendance documented  b. CPKN component completion documented  c. Instructor: APA	Yes: 5 No: 0  Yes: 5 No: 0	Taken at APA	

Item Reviewed	Record on File?	Description	Recommendation
<b>d.</b> Instructors certification was current at time of qualification	Yes		
<b>7. Use of Force</b> a. Attendance documented  b. Instructors: Shawn McCarthy and Robichaud  c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes  Yes		.
<b>8. Motor Vehicle Pursuit and Emergency Vehicle Operation</b> a. Attendance documented  b. Instructors - APA  c. Instructors certification was current at time of qualification	Yes: 5 No:0		

#### Annual Review of Production of Identification Cards upon Request

Number of officers sampled	Identification Card Produced	Identification Card Not Produced
2	2	0

**Summary:**

The files presented and reviewed were in excellent order and material was presented easily. All files well documented. Any recommendations noted from the previous year's review were noted to be actioned. No deficiencies noted.

**Appointment**

Excellent level of documented compliance with Ministerial Directives concerning appointments.

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**Training**

Well documented and in compliance with Ministerial Directives.

**Identification Cards**

Officers are carrying their identification cards for production on demand as required.

**Police Records Management System**

ORMs Section of the RCMP conducted a PROS audit of SPS during this reporting period, a copy of which was provided to the OPC and attached. SPS was within tolerance limits but recommendations were listed for improvement(s).

Alexis Triantafillou,  
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