

# Office of the Police Commissioner



## Annual Review Minister's Directives *Police Act*

### Summerside Police Services 2023

#### Findings on compliance with Ministerial Directives.

Review conducted by Alexis Triantafillou, Office of the Police Commissioner, on March 04, 2024 for the calendar year 2023 Summerside Police Services. D/Chief Jason Blacquiere presented the files for review.

**Appointment Records** – A total of five (5) files reviewed. All 5 officers are full time. Two were hired pre-2010 and as such are grandfathered. Two were hired in the interim (2010-2019) with the fifth hired since 2019 and fell under the new security requirements.

Item Reviewed	Record on File?	Description	Recommendation
1. Proof of age 19 years of age or more:	Yes:5 No: 0	Copies of birth certificates on file	
2. Proof of Canadian Citizenship or having landed immigrant status	Yes: 5 No: 0	Copy of birth certificates on file	
3. Either: Proof of graduation from the Atlantic Police Academy or from a similar program at an approved police training agency. <b>OR</b> Proof of having at least three (3) years of satisfactory full time service as a member of any police service in Canada	Yes: 5 No: 0	Copy of Atlantic Police Academy (APA) Certificates on file for four..  One completed Police training via the Canadian Military Police	



Item Reviewed	Record on File?	Description	Recommendation
<p>appointee was provided a copy and reasonable steps are taken to ensure the appointee understands the provisions of the:</p> <p>a. Code of Professional Conduct and Discipline;</p> <p>b. adopted Use of Force Model;</p> <p>c. Minister's Directives</p>	<p>Yes: 3 No: 2</p> <p>Yes: 3 No: 2</p> <p>Yes: 3 No: 2</p>		
12. Appointee entered into the Register	Yes: 5 No: 0		
13. Appointee current status updated into the Register	Yes: 5 No: 0		

**Training Records** – A total of six files reviewed. All were full time officers

Item Reviewed	Record on File?	Description	Recommendation
<p><b>1. Firearms</b></p> <p>a. Re-qualification documented</p> <p>b. Instructor: See description</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes</p>	<p>Instructor certification was on file and verified as current.</p> <p>Certified in house instructors; Cpls. Shawn McCarthy, And Cst Pat Daley</p>	
<p><b>2. Conducted Energy Weapon (CEW)</b></p> <p>a. Re-qualification documented</p>	Yes: 5 No: 0	Instructor certification was on file and verified as current.	

Item Reviewed	Record on File?	Description	Recommendation
b.Instructor:  c.Instructors certification was current at time of qualification	Yes	Instructors McCarthy and or Robichaud	
<b>3.First Aid</b> a.Re-qualification documented yes: no: b. Instructor(s) c.Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	. Instructor certification was on file and verified as current.  . Certified Instructor: Mitchell Cert# 197732 Heart and Stroke	
<b>4.Cardio Pulmonary Resuscitation</b> a. Re-qualification documented b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	Certified Instructors; Mitchell Cert# 197732 Heart and Stroke	
<b>5. Domestic Violence</b> a. Attendance documented  b. Instructor: Maynard/Grady c. Instructors certification was current at time of qualification	Yes: 5 No: 0  Yes	. Four officers current as completed training in either 2020, 2021 or 2022. One expired and is due this year.	Training be completed as soon as it is available.
<b>6.Law and Legal Procedure</b> a. Attendance documented  b. CPKN component completion documented  c. Instructor: APA	Yes: 5 No: 0  Yes: 5 No: 0	Taken at APA	

Item Reviewed	Record on File?	Description	Recommendation
d. Instructors certification was current at time of qualification	Yes		
<b>7. Use of Force</b> a. Attendance documented  b. Instructors: Shawn McCarthy and Robichaud  c. Instructors certification was current at time of qualification	Yes: 4 No: 1  . Yes  Yes	Officer who did not fully complete Use of Force training was/is on light duties. That Officer did attend the training but did not fully participate due to restrictions.	.
<b>8. Motor Vehicle Pursuit and Emergency Vehicle Operation</b> a. Attendance documented  b. Instructors - APA  c. Instructors certification was current at time of qualification	Yes: 4 No: 1	Taken at APA. 1 Officer not up to date was/is on light duties. Unable to update this skillset.	

#### Annual Review of Production of Identification Cards upon Request

Number of officers sampled	Identification Card Produced	Identification Card Not Produced
2	2	0

**Summary:**

The files presented and reviewed were in excellent order and material was presented easily. All files well documented. Any recommendations noted from the previous year's review were noted to be actioned. No deficiencies noted.

**Appointment**

Excellent level of documented compliance with Ministerial Directives concerning appointments. The one officer hired after the 2019 Ministerial Directive on Security Clearance was documented and in compliance.

**Training**

Well documented and in compliance with Ministerial Directives.

**Identification Cards**

Officers are carrying their identification cards for production on demand as required.

**Police Records Management System**

ORMs Section of the RCMP conducted a PROS audit of SPS during this reporting period, a copy of which was provided to the OPC and attached. SPS was within tolerance limits but recommendations were listed for improvement(s).

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Office of the Police Commissioner