

Office of
the Police Commissioner



Annual Review
Minister's Directives
Police Act

Summerside Police Services
2020

Findings of compliance with Ministerial Directives.

Review conducted by Phil Pitts, Office of the Police Commissioner, on June 16, 2021 for the calendar year 2020 Summerside Police Services. Chief Dave Poirier and Sgt. Jason Blaquaire presented the files for review.

Appointment Records – A total of five files reviewed; four full time officers and one part-time officers.

Item Reviewed	Record on File?	Description	Recommendation
1. Proof of age 19 years of age or more:	Yes:5 No: 0	Copies of birth certificates on file	
2. Proof of Canadian Citizenship or having landed immigrant status	Yes: 5 No: 0	Copy of birth certificates on file	
3. Either: Proof of graduation from the Atlantic Police Academy or from a similar program at an approved police training agency. OR Proof of having at least three (3) years of satisfactory full time service as a member of any police service in Canada	Yes: 5 No: 0	Copy of Atlantic Police Academy (APA) Certificates on file for three. Two full time officer hired prior to Police Act (2010) and therefore not required	

Item Reviewed	Record on File?	Description	Recommendation
4. Proof of a criminal record and background checks including testing and interviews	Yes: 3 No 2	Fingerprint checks done as well as reference and background checks on three officers. Two officers hired prior to Police Act (2010) and therefore not required.	
5. Proof of not having been found guilty of an offence under the <i>Criminal Code</i> or the <i>Controlled Drug and Substances Act</i> , or if found guilty, has received a pardon	Yes: 3 No 2	Fingerprint checks done as well as reference and background checks on three officers. Two officers hired prior to Police Act (2010) and therefore not required.	
6. Proof of having a valid class 5 driver's license issued under the <i>Highway Safety Act</i>	Yes:5 No: 0	Copies of driver's licenses on file. Reviewed annually.	
7. Proof of being of good moral character (references)	Yes: 3 No 2	Well documented and relevant references. Fingerprint checks done as well as reference and background checks on three officers. Two officers hired prior to Police Act (2010) and therefore not required.	
8. Form 2B on File	Yes:5 No: 0	Letter of Appointment	
9. Oath or Affirmation of Office on file	Yes: 5 No: 0	On file.	

Item Reviewed	Record on File?	Description	Recommendation
10. Proof Identification Card issued upon appointment	Yes: 5 No: 0	On file.	
<p>11. Proof the appointee was provided with a copy of the <i>Police Act</i> and Regulations</p> <p>(a) and reasonable steps were taken to confirm the appointee has reviewed and understands the provisions of the <i>Police Act</i> and Regulations ;</p> <p>(b) and, in particular, ensure the appointee was provided a copy and reasonable steps are taken to ensure the appointee understands the provisions of the:</p> <p>a. Code of Professional Conduct and Discipline;</p> <p>b. adopted Use of Force Model;</p> <p>c. Minister's Directives</p>	<p>Yes: 5 No: 0</p> <p>Yes:5 No: 0</p> <p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p>		
12. Appointee entered into the Register	Yes: 5 No: 0		
13. Appointee current status updated into the Register	Yes: 5 No: 0		

Training Records – A total of five files reviewed; four full time officers and one part-time officer.

Item Reviewed	Record on File?	Description	Recommendation
1. Firearms a. Re-qualification documented b. Instructor: See description c. Instructors certification was current at time of qualification	Yes: 5 No: 0 Yes: 5 No: 0 Yes: 5 No: 0	Instructor certification was on file and verified as current. Certified in house instructors; Cpls. Shawn McCarthy, Jason Blacquiere, Patrick Daley	
2. Conducted Energy Weapon (CEW) a. Re-qualification documented b. Instructor: Axon c. Instructors certification was current at time of qualification	Yes: 5 No: 0 Yes	Instructor certification was on file and verified as current.	
3. First Aid a. Re-qualification documented yes: no: b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 5 No: 0 Yes: 5 No: 0 Yes: 5 No: 0	Instructor certification was on file and verified as current. Certified Instructor: Mitchell Cert# 197732 Heart and Stroke	
4. Cardio Pulmonary Resuscitation a. Re-qualification documented b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 5 No: 0 Yes: 5 No: 0 Yes: 5 No: 0	Certified Instructors; Mitchell Cert# 197732 Heart and Stroke	

Item Reviewed	Record on File?	Description	Recommendation
<p>5.Domestic Violence</p> <p>a. Attendance documented</p> <p>b. Instructor: Maynard/Grady</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes</p>	<p>All current in 2020</p>	
<p>6.Law and Legal Procedure</p> <p>a. Attendance documented</p> <p>b. CPKN component completion documented</p> <p>c. Instructor: APA</p> <p>d. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p>	<p>APA Blog</p>	
<p>7.Use of Force</p> <p>a. Attendance documented</p> <p>b. Instructors: Shawn McCarthy, Jason Blacquiere</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes: 5 No: 0</p> <p>Yes</p>	<p>All current in 2020</p>	

Police Records Management System

The Chief provided a summary of the 2020 PROS audit including recommendations that will be followed up in 2021 during our annual review. The Summerside Police Service scored 92.5% in the PROS Audit which is well within the target score of between 85 % and 100%.

Recommendations:

Nil.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'P.W. Pitts', with a stylized flourish at the end.

P.W. (Phil) Pitts Manager
Office of the Police Commissioner