

# Office of the Police Commissioner



## Annual Review Minister's Directives *Police Act*

### Summerside Police Services 2022

#### Findings on compliance with Ministerial Directives.

Review conducted by Alexis Triantafillou and Phil Pitts, Office of the Police Commissioner, on February 13, 2023 for the calendar year 2022 Summerside Police Services. D/Chief Jason Blaquaire presented the files for review.

**Appointment Records** – A total of five (5) files reviewed. All 5 officers are full time. One was hired pre-2010 and as such are grandfathered. Three were hired in the interim (2010-2019) with the fifth hired since 2019 and fell under the new security requirements.

Item Reviewed	Record on File?	Description	Recommendation
1. Proof of age 19 years of age or more:	Yes:5 No: 0	Copies of birth certificates on file	
2. Proof of Canadian Citizenship or having landed immigrant status	Yes: 5 No: 0	Copy of birth certificates on file	
3. Either: Proof of graduation from the Atlantic Police Academy or from a similar program at an approved police training agency. <b>OR</b> Proof of having at least three (3) years of satisfactory full time service as a member of any police service in Canada	Yes: 4 No: 1	Copy of Atlantic Police Academy (APA) Certificates on file for four.. One full time officer hired prior to Police Act (2010) and therefore not required	



Item Reviewed	Record on File?	Description	Recommendation
<p>appointee was provided a copy and reasonable steps are taken to ensure the appointee understands the provisions of the:</p> <p>a. Code of Professional Conduct and Discipline;</p> <p>b. adopted Use of Force Model;</p> <p>c. Minister's Directives</p>	<p>Yes: 4 No: 1</p> <p>Yes: 4 No: 1</p> <p>Yes: 4 No: 1</p>		
12. Appointee entered into the Register	Yes: 5 No: 0		
13. Appointee current status updated into the Register	Yes: 5 No: 0		

**Training Records** – A total of six files reviewed. All were full time officers

Item Reviewed	Record on File?	Description	Recommendation
<p><b>1. Firearms</b></p> <p>a. Re-qualification documented</p> <p>b. Instructor: See description</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes</p>	<p>Instructor certification was on file and verified as current.</p> <p>Certified in house instructors; Cpls. Shawn McCarthy, And Cst Pat Daley</p>	
<p><b>2. Conducted Energy Weapon (CEW)</b></p> <p>a. Re-qualification documented</p>	Yes: 5 No: 0	Instructor certification was on file and verified as current.	

Item Reviewed	Record on File?	Description	Recommendation
b. Instructor: c. Instructors certification was current at time of qualification	Yes	Instructors McCarthy and or Robichaud	
<b>3. First Aid</b> a. Re-qualification documented yes: no: b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 4 No: 1  Yes	Instructor certification was on file and verified as current.  Certified Instructor: Mitchell Cert# 197732 Heart and Stroke	1 officer not requalified as was on Mat Leave. Scheduled to take same Feb 2023
<b>4. Cardio Pulmonary Resuscitation</b> a. Re-qualification documented b. Instructor(s) c. Instructors certification was current at time of qualification	Yes: 4 No: 1  Yes	Certified Instructors; Mitchell Cert# 197732 Heart and Stroke	1 officer not requalified as was on Mat Leave. Scheduled to take same Feb 2023
<b>5. Domestic Violence</b> a. Attendance documented b. Instructor: Maynard/Grady c. Instructors certification was current at time of qualification	Yes: 4 No: 1  Yes	Four officers current as completed training in either 2020, 2021 or 2022. One expired as last taken in 2019 but Province is revamping course and has not offered it since April 2022.	Training be completed as soon as it is available.
<b>6. Law and Legal Procedure</b> a. Attendance documented b. CPKN component completion documented c. Instructor: APA	Yes: 5 No: 0  Yes: 5 No: 0	Taken at APA	

Item Reviewed	Record on File?	Description	Recommendation
<p><b>d.</b> Instructors certification was current at time of qualification</p>	Yes		
<p><b>7. Use of Force</b></p> <p>a. Attendance documented</p> <p>b. Instructors: Shawn McCarthy and Robichaud</p> <p>c. Instructors certification was current at time of qualification</p>	<p>Yes: 5 No: 0</p> <p>Yes</p> <p>Yes</p>	<p>All completed in November 2022</p>	.
<p><b>8. Motor Vehicle Pursuit and Emergency Vehicle Operation</b></p> <p>a. Attendance documented</p> <p>b. Instructors - APA</p> <p>c. Instructors certification was current at time of qualification</p>	Yes: 5 No: 0	All 5 current. Taken at APA	

**Annual Review of Production of Identification Cards upon Request**

Number of officers sampled	Identification Card Produced	Identification Card Not Produced
2	2	0

### **Summary:**

The files presented and reviewed were in excellent order and material was presented easily. All files well documented. Any recommendations noted from the previous year's review were noted to be actioned. No deficiencies noted.

### **Appointment**

Excellent level of documented compliance with Ministerial Directives concerning appointments. The one officer hired after the 2019 Ministerial Directive on Security Clearance was documented and in compliance.

### **Training**

Well documented and in compliance with Ministerial Directives.

### **Identification Cards**

Officers are carrying their identification cards for production on demand as required.

### **Police Records Management System**

ORMs Section of the RCMP conducted a PROS audit of SPS during this reporting period, a copy of which was provided to the OPC and attached. SPS was within tolerance limits but recommendations were listed for improvement(s). In discussion with Mr John Warr at Policing Services-Public Safety, conversation had to consider what follow-up to these recommendations may be implemented.

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